



Dear Delegate,

VertiFarm 2023 will be held at Holiday Inn Chengdu Qinhuang Hotel from 22-24 May 2023.

Holiday Inn Chengdu Qinhuang is located in the CBD of Tianfu New Area, 30km from Chengdu

Shuangliu Int'l Airport and 26km from South Railway Station. More information can be found at

https://vertifarm2023.scimeeting.cn/en/web/index/16975_1367856 .

How to get to the Holiday Inn Chengdu Qinhuang Hotel:

1. From Tianfu International Airport

◆ Subway

1	Take the subway Line 18 at Floor B2 for Terminal 1/2
2	Get-off at Western China Int'1 Expo City (西博城) Station through exit D
2	Walk for about 7 minutes to reach the destination

Times of Subway:

Line18: 6:03 am – 23:33 pm

Fare: CNY 9 for the subway (purchased at the Tianfu station) (USD 1.3 total)

◆ Taxi

You can also take a taxi from the Chengdu Tianfu Airport to the Qinhuang Holiday Inn Hotel

Chengdu. You can show the following address to the taxi driver:

TAXI NOTE

司机师傅您好，请送我去成都秦皇假日酒店，谢谢！

地址：双流区汉州路 999 号

Please take me to Holiday Inn Chengdu Qinhuang, thank you!

(Address: No. 999 Hanzhou Road, Shuangliu District)

Taxi locations:

Terminal 1: L1 floor on the side of Terminal 1

Terminal 2: L1 floor on the side of Terminal 2



Time: About 50 minutes

Fare: About CNY 120 (USD 17.3 total). The cost is subject to change depending on actual traffic conditions.

2. From Shuangliu International Airport

◆ Subway

1	Take the subway Line 10 at Floor B2 for Terminal 1/2
2	Get-off at Huaxing (华兴) Station and transfer to subway Line 9
3	Get-off at Fuhuayuan (孵化园) Station and transfer to subway Line 18
4	Get-off at Western China Int'1 Expo City (西博城) Station through exit D
5	Walk for about 7 minutes to reach the destination

Times of Subway:

Line10: 6:00 am – 23:12 pm

Line 9 : 6:24 am – 23:15 pm

Line18: 6:03 am – 23:33 pm

Fare: CNY 7 for the subway (purchased at the Shuangliu station) (USD 1.01 total)

◆ Taxi

You can also take a taxi from the Chengdu Shuangliu Airport to the Qinhuang Holiday Inn Hotel Chengdu. You can show the following address to the taxi driver:

TAXI NOTE

司机师傅您好，请送我去成都秦皇假日酒店，谢谢！

地址：双流区汉州路 999 号

Please take me to Holiday Inn Chengdu Qinhuang, thank you!

(Address: No. 999 Hanzhou Road, Shuangliu District)

Taxi locations:

Terminal 1: L1 floor on the side of Terminal 1

Terminal 2: L1 floor on the side of Terminal 2



Time: About 45 minutes

Fare: About CNY 70(USD 11.26 total). The cost is subject to change depending on actual traffic conditions.

3. From Chengdu East Railway Station to Holiday Inn Chengdu Qinhuang

◆ Taxi

From Chengdu East Railway Station: about 40Minutes’ drive and will cost about CNY 70(USD 11.26).

◆ Subway

From Chengdu East Station:

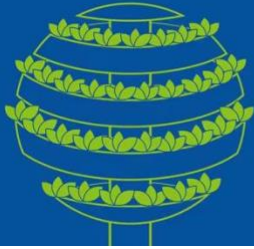
1	Take subway Line 7
2	Get-off at South railway station (火车南站) Station, and transfer to subway Line 18
3	Get-off at Western China Int’1 Expo City (西博城) Station through exit D.
4	Walk for about 7 minutes to reach the destination

Fare: About CNY 7 (USD 1.01).

Time: About 50 Minutes

Tips:

1. Please make sure the taxi is metered and ask for a receipt when alighting from the car because details of the car and driver are listed on the receipt. This is useful if you have any problems such as leaving belongings behind.
2. There will be quite some walk with ups and downs especially at the subway station for transfers, if you choose to go to hotel by subway please consider the ups and downs steps in. The most convenient way to the hotel is by taxi.



VertiFarm2023

Second International Workshop on Vertical Farming

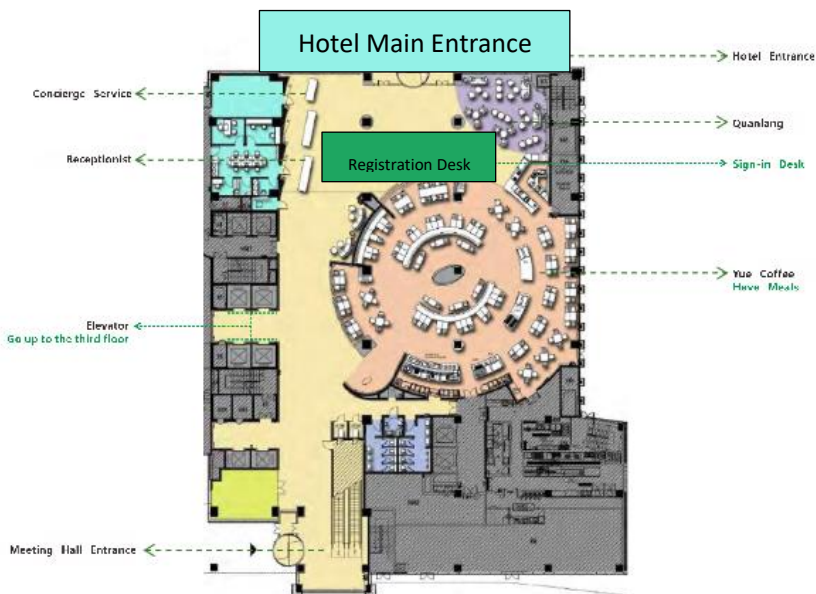
May 22-24, 2023 Chengdu, China



Venue Map



Conference Registration Onsite





Registration Desk

A Registration Desk will be set up at Level 1 Main Lobby of the hotel. And the following is a timetable about opening dates and hours for the registration area:

Date	Time
May 22 nd	9:00-20:00
May 23 rd	8:00-18:00
May 24 th	8:00-12:00

Staffs at the information counter of the registration desk will answer any inquiries about the registration, social events, workshop, etc.

Conference materials will be available for delegates at the registration desk. Chinese Fapiao will be provided to the domestic participants one week after the Workshop.

Presentation guideline

Oral Presentations

- ◆ All the oral presentations must be given in English.
- ◆ All speakers have to meet your moderators in the session room at least 20 minutes before your session. The moderator will give you important instructions to ensure the smooth progress of your speech and your session.

Audio Visual Equipment

- ◆ Audio Visual Equipment
The following audio/visual equipment will be provided by Local Organizing Team of VertiFarm2023 in the meeting room.
- ◆ A standard Windows system Laptop will be prepared for you in the meeting room.
- ◆ It is highly recommended that you save presentation files on a USB flash drive as an emergency back-up.
- ◆ Wireless hand-hold Microphone/desk Microphone and the Laser Pointer you need will be provided.

**We suggest that the speakers would arrive at least 20 minutes prior to get prepared and communicate with your moderator about the details.*



All sessions should start on time and all speakers should utilize the provided computer.

Poster Presentations

- ◆ English is the official language of the Workshop.
- ◆ Each presenter will have his/her own hard standing panel and a 90 cm (3 ft.) in width and 120cm (4 ft.) in height area in which the poster information will be affixed. A sign for each panel will be provided by the Workshop Committee and will contain the paper number. It is encouraged to make your poster information suitably laminated as one sheet. Posters will be attached to the panels. Poster lamination is the responsibility of the authors.

Requirements of the Poster

- ◆ Poster need to be ready by 08:30, May 23, 2023, so please make sure to bring your poster to the venue by 08:00, May 23, 2023, volunteer at the poster area will assist you on site.
- ◆ Posters must contain authors’ names, title of presentation, an abstract and materials such as graphs, charts, tables and photographs that are necessary to communicate effectively the research findings to the audience. Material on posters should not be copies from pages of the typed manuscript or difficult to read handwritten text. Instead, the poster should contain enlarged text and key figures that are easy to read from distance.
- ◆ Poster Schedule

Time Table for Poster Sessions

Date	Time
May 23, 2023	Poster display 09:00-17:10 Poster Session 17:10-18:00
May 24, 2023	Poster display 09:00-12:00

Transportation in Chengdu

The Subway

There are 12 subway lines in Chengdu. The fare is about 2-12 Yuan. Trains run from 6:00am to 11:30pm. Tickets can be bought at the ticket office at each station or at the self-service ticket



vending machine. Subway stops are announced over the train's speaker system in Chinese and in English. Most stations have four entrances. So, you should know beforehand which exit to take when leaving the station. You can find signs inside the station giving the information of main buildings outside each exit. Passengers can find toilets on the platform level or at the ticket hall of each station.

Remarks:

1. You may change money at the Bank or Money Exchange at the airport beforehand since you need Chinese money (RMB) to pay for the means of transportation.
2. There will be quite some walk especially at main transfer subway stations if you get to the Qinhuang Holiday Inn Hotel Chengdu by either airport shuttle or subway. Delegates usually complain a lot about the inconvenience, so taxi may be the best choice.

Taxi

Taxis in Chengdu almost in green. All of them have a taximeter. You can easily find them at roadside. All the taxi charge 1.9 Yuan per kilometer with a base rate or minimum charge of 8 Yuan.

Air return fee: 50% air return fee will be charged for the part of 7 kilometers to 60 kilometers, and adjusted to 50% air return fee for the part of 10 kilometers to 60 kilometers. This means that the air return rental price will be adjusted from 2.55 yuan per kilometer to 2.85 yuan.

Night fare increase: During the period from 22:00 pm to 6:00 pm the next day, 20% of the starting fare will be charged for each ride.

Electricity

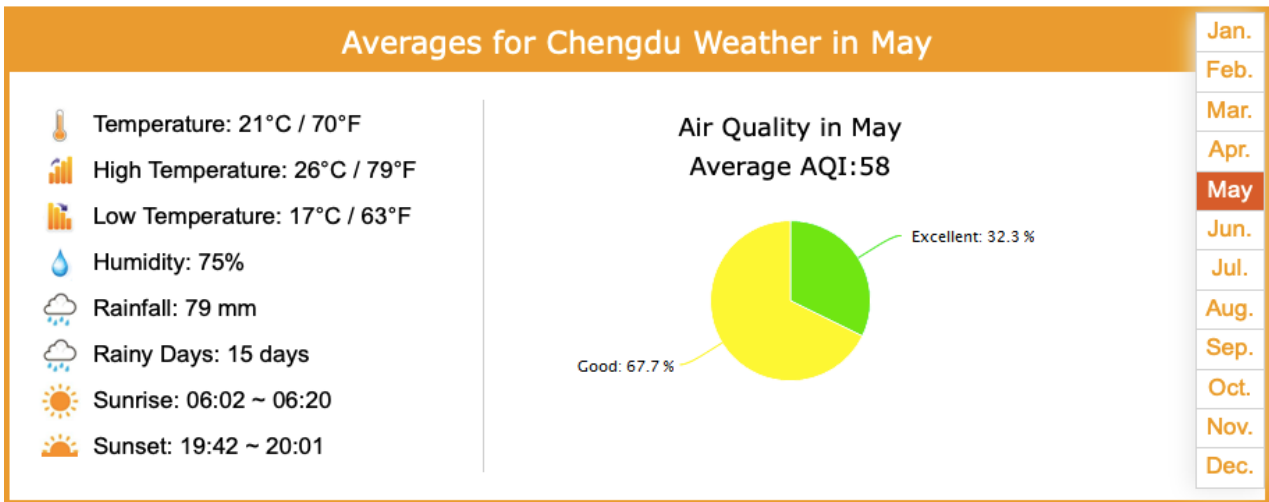
The standard voltage in China is 220 V, 50 Hz. The outlet has three prongs and you should bring your own adaptor.

For a list of the outlets and plugs used in China, please check: <http://electricaloutlet.org/>



Weather

Chengdu will enter its summer season in mid May, so the weather becomes warmer with the average high temperature rising to 26°C (79°F). However, summer here gets a lot of rain and it usually rains half of the month, so it is muggy when the day clears up due to the high humidity. Anyway, the climate in May in Chengdu is mild and pleasant, so it is still comfortable to take part in outdoor activities.



Time

China covers five time zones – East Zone 5-9. Beijing time, which is in East Zone 8, is the only official time throughout the country; punctuality is highly appreciated.

Money Exchange

You may change money at the Banks or Money Exchange at the airport beforehand since you need Chinese money (RMB) to pay for the means of transportation.

The Tianfu New District Tianfu Park Branch of **Bank of China** (中国银行天府新区天府公园支行, 双流区双燕路 856 号) is 2.3km from away from Holiday Inn Chengdu Qinhuang Hotel.

Thank you in advance for your kind attention. We hope the information in this letter will greatly facilitate your time attending the Workshop and that you will have a pleasant and enjoyable stay in Chengdu.



Thank you.

Sincerely yours,

VertiFarm2023 Secretariat